

EVERGREEN HURRICANES SWIM TEAM
BOARD OF DIRECTORS MEETING
JULY 13, 2009

1. **Call to order:** The meeting was called to order at 6:37pm by Susan McDonald. BOD present: Susan McDonald, Jeff Armstrong, Kathy Lahr, Caryn Pearson, Michael Honnick and Jackie Holland. Guests: Bill Coughlin and Russ and Lynda Bremmer.
2. **Approval of June Minutes:** Susan McDonald moved to approve the June BOD minutes, Jackie Holland seconded.
3. **Old Business:**
 - A. Financial Report: The beginning balance for June was \$47,785.85 and the ending balance was \$44,611.12. Most of the income coming from swimmers dues. (Please refer to the Secretary's notebook for specific information regarding the financials).
 1. Florida trip financials: As of right now we are approx. \$800.00 up, however not all expenses have been processed. Still waiting to get some receipts. May need to reimburse the 19 participants. Kelly's meet expenses came from the coaching side of the budget.
 - B. Credit Card Discussion: Current Costs to use credit card processing:
 1. \$5.00/Mo. Statement fee (Can be abolished if we change to getting statements online.)
 2. \$35.00 for yearly processing
 3. 2.29% plus a .25 per transaction fee for a "regular" credit card.
 4. 4.49% plus a .39 per transaction fee for a rewards or business credit card.
 5. The company offered to change the rates to 2.15% with a .25 per transaction fee for "regular" cards and 4.2% with a .25 per transaction fee for a rewards or business card.

Recommendation: We use credit card for initial registration only, then have the board reevaluate at the August meeting. Let the membership know via newsletter that we are reevaluating the use of credit cards as a payment option.
 - C. Invoices/Billing:
 1. Caryn will have accountant separate registration fees from any other payments due in order to be able to close out the books for the fiscal year.
 2. Susan will complete registration fee handout. This will be placed in each families file prior to the end of the summer session, and will go out in an update. It will be clear as to the discounts for additional swimmers as well as those swimming H.S. Caryn will make sure the accountant gets a copy.
 3. Registration fees will need to be paid by September 11th.
 - D. Accountant Update: Current accountant would like to stay on however her fees are increasing. Caryn will get back to us with the increase. It will definitely be greater than \$180/month. Deb Gentile would contract with us

for \$150.00/month. She does not feel it will take her more than 3 hrs. Per month. Jeff discussed the possibility of Julia doing the invoicing using Hytek. We will make the decision by next Monday to use Julia or Deb Gentile. Jeff to discuss it further with Julia.

4. New Business:

A. Coaches Report:

1. Team Size: Category 1=21 swimmers
Category 2 = 27 swimmers and Category 3 = 29 swimmers
2. Meets: June: North Jeffco: 56 swimmers entered
July: Aces: 55% Best times achieved
Sarasota Florida Meet: 19 swimmers with 85%+ Best Times
Zone 2: 31 to compete at Carmody and 20 at DU
3. Addition of a Category 4: Swimmers in this group are by head Coach Invitation only. It will be based more on attendance than speed. Dry land participation will be required. Only for 9th graders and up. It is recommended that participants pay \$120.00/month with no other increases. To start, 7-8 kids will be invited.
4. September 27th Home Meet: Meet info still needs to be sent to Janet. This should be done over the next 4 weeks. Meet needs to be sanctioned??
5. Jeff to purchase Microsoft Publishers software, 50 latex Caps and 3 ring binders for new Category 2 and 3 swimmers.
6. Bonuses: Jeff for 22 extra swimmers: $22 \times \$50 = \$1,100$.
Kelly = \$250.00
Julia = \$250.00
Jeff = \$600.00
Other bonuses to be discussed in August.

B. 2009/2010 Budget

1. Budget to be emailed out in an update by Monday July 20th and available at the pool during BOD voting, July 28th.
2. Budget does not need to be voted on by the membership.
3. All questions to be directed to President Susan McDonald.
4. Kathy Lahr motioned to approve the budget, Jeff Armstrong seconded.

C. 2009/2010 BOD Ballot approved with write ins added. To be included in update.

D. Dates of Importance:

1. Last Board Meeting for Current BOD, First Meeting for New BOD to be held August 31st at 5:30pm. Tobia to call and reserve room.
2. September 14th, Swim Season Starts. New Swimmer Registration begins this week through the 18th.
3. New Parent Meeting September 23th, Wulf Recreation Center 6:30pm. Tobia to reserve room.

E. Officials needed:

1. Swimposium to be held in October with Officials training. We need to encourage parents to participate. Can call Kathy Lahr with any questions.
2. Amy Hawthorne and Mr. Crane may be interested.
3. Mike Honnick addressed needing to thank those officials that help at our meets. There are 7 of them. We could thank them by purchasing the new dry fit

officials shirt for them, with their name embroidered on it. Susan McDonald motioned to approve this, all were in favor. Kathy Lahr to contact officials for type and size of shirt and then order them.

F. Coach Evaluation:

1. To be completed within the next few weeks.
2. Board Members turned in their evaluations.
3. Susan McDonald and Kathy Lahr to meet with Coach Jeff with results.

4. Suggest next seasons evaluation be ongoing throughout the year, rather than end of season only. Would like to see more goals set and assessment of whether these goals have been met as a part of the evaluation.

Confirmed Next Board Meeting: Monday, August 31st at 5:30 pm Wulf Recreation Center
Meeting Adjourned: 8:20pm