

**EVERGREEN HURRICANES SWIM TEAM  
BOARD OF DIRECTORS MEETING MINUTES  
13 OCTOBER 2008**

1. **Call to Order:** Susan McDonald called the meeting to order at 6:35 p.m.  
Board members present: Jeff Armstrong, Michael Honnick, Susan McDonald, Kathy Lahr, Caryn Pearson, Tobia Zehnder and Jacqueline Holland. Guests: Freda Malazdrewicz
2. **Approval of Minutes:** Susan McDonald moved to approve the September minutes. Jeff Armstrong seconded it. There was 100% board approval.
3. **Old Business:**
  - A. *Financial Report:* Please see the financial report provided by our treasurer Caryn Pearson (secretary's binder). The beginning balance in September was \$5,850 and the ending balance \$62,896. Our accountant Dawn Kilgore made a request to update the budget to take into account the numbers of new swimmers. The board is unable to change the annual budget as it was voted and approved by last year's board of directors. *Meet Results:* It is estimated that we raised approximately \$600 from the September home swim meet. \$95 needs to be paid/reimbursed to Nancy for concessions and Sue McDonald will confirm with Diane Belz whether she needs to be reimbursed for any supplies that she may have purchased for setting up the meet.
4. **New Business:**
  - A. *Coach's Report:*
    1. *Team Size:* We currently have 85 total swimmers with 81 paid to date.  
Category 1=31 swimmers: Category 2=28 swimmers  
Category 3= 26 swimmers. Coach Jeff plans to wait list any new category 1 swimmers. He reported that there is still space available in category 2 and 3 for new swimmers.
    2. *Team Picture:* Susan McDonald is planning to look into obtaining a Professional photographer to take a team picture. Once a date has been confirmed, it will be posted on the November swim calendar and on the Coach's Blog.
    3. *Hotel for the December Falfins meet:* the Falfins meet will be held on December 12,13 and 14<sup>th</sup>. It is a 3 day meet. Jeff is continuing to wait for the meet specifics and when what ages are swimming. He has decided to move the deadline date so that families had a better idea on whether or not they could

attend the meet and whether or not they need a hotel room. Susan McDonald plans to put an update out to all the parents with the news of the change in deadline and reiterate to new parents that this is a 3 day meet and hotel accommodations may be necessary for some.

4. *Meet- Evergreen September invite:* Hurricanes had 71 swimmers participate in this meet. All the coaches were very pleased with the meet results. They all felt that the buddy system worked out well.
5. *Assistant Coach (resumes)*
  - a. Scott Runyan
  - b. Nathan West
  - c. Cortino Garcia

Coach Jeff discussed the resumes that he received for the assistant coach position. The BOD briefly discussed each of the applicants and Jeff asked Susan McDonald and Kathy Lahr to select 10 questions that were asked when searching for the head coach. He also asked if they would phone each of the applicants and get a feel for their qualifications from the board's perspective. Coach Jeff also reminded the Board that Coach Lizzy will be leaving on the 7<sup>th</sup> of November.
6. *High-School assistants at the pool:* Coach Jeff has requested that he would like to pay \$7.00 /hr to the high school swimmers that assist at the pool with Category 1 swimmers. Jeff will discuss with Dawn Kilgore and Caryn Pearson how to manage their payment. It will either be a check paid to the swimmer directly or a credit to their swim account for parents. This will need to be discussed with each of the parents on an individual basis as to whether or not they would like a check to the swimmer or a credit to their account for meet entries. Coach Jeff plans to keep track of all the hours and the swimmer/worker will be paid one time a month. Jeff will turn in the hours to Caryn Pearson.
7. *Lane Lines:* Coach Jeff discussed with the BOD the need to purchase new lane lines as the current lines are over 16 years old. Jeff has obtained an estimated cost of \$2,290 for the new lane lines. He has talked to the local High Schools and both Conifer and Evergreen have agreed to contribute a combined amount of \$1,200 to the cost. This leaves the remaining \$1,090 a responsibility of the Evergreen Hurricanes Swim Team. This is a great opportunity for us especially since we have local high schools also contributing to the cost. Coach Jeff made a motion to purchase new lane lines and Michael Honnick seconded the motion.
8. *Financial Aid Proposal:* Please refer to the Evergreen Swim team Proposed Financial Aid Package provided by Freda Malazdrewicz (Secretary's binder)

Freda has provided the BOD a copy of the proposed financial aid program and also provided a background history of the team and why we are establishing this fund. To date the committee will consist of Freda Malazdrewicz , Caryn Pearson, Jacqueline Holland and a rep from Valentine Seevers. Additional committee members will be included at a later time if necessary. Coach Jeff will not be part of the committee as far as the financials are concerned; he will be giving the committee his recommendations as far as the swimmer's standing with the team and his/her dedication. The educational criteria were also discussed and it was agreed upon that it is important that the swimmer have a good academic record. Sue McDonald moved to transfer the Jill Roberts account to provide as seed money for the proposed financial aid program. Jeff Armstrong seconded the motion. The BOD approves that we will set up a financial aid program using the \$2,600 as a start up from the Jill Roberts fund.

9. *Ribbons:* Jackie Holland has confirmed that the ribbons for the November home swim meet have been ordered. 72 events and Top 6 finishers will receive a ribbon.
10. *Meets:* Michael Honnick has asked that some monies be put aside for new systems for the smooth running of home swim meets. We currently have a system 5 machine and we will eventually want and need a system 6. The BOD agreed that some funds need to be set aside for upgrading our current system.
11. *Confirm next board meeting, November 10<sup>th</sup>* at the Recreation centre at 6:30p.m.
12. *Adjournment:* The meeting was adjourned at 7:50p.m.