

EVERGREEN HURRICANES SWIM TEAM

PARENT MEETING MINUTES

18, SEPTEMBER 2008

Board Members Present: Susan McDonald, Kathy Lahr, Jacqueline Holland, Tobia Zehnder, Caryn Pearson, Michael Honnick and Coach Jeff Armstrong

1. **Introduction of new board members:** Susan McDonald introduced the new Board of Directors of the Evergreen Hurricanes. She wanted to especially thank Freda Malazdrewicz and Susan Kramer, our former Co-Presidents, for their hard work last year in getting the team back into financial stability. Thank you as well to Susan Kramer and Glenn Mayer for their hard work on the new team website. Coach Jeff Armstrong was introduced as was Coach Lisa Morrow who is currently assisting when needed.
2. **Communication:**
 - A. *Website:* We urge all parents to use the team website. Most all information can be found there and on Coach Jeff's Blog. Please approach any Board Member at the pool and ask us question or give us any ideas that you may have. Susan McDonald stressed that we are trying to keep all communication open, please don't hesitate with any questions or concerns.
 - B. *Category Contacts:* There are specific people that have signed up to be a contact person for each swim category. (1,2 ,3) Please feel free to contact the appropriate person with any questions or concerns.
 - C. *Board of Directors Meetings:* These meetings are open to any member of the team. They are help once a month on the 2nd Monday . Meetings will be held at the Wulf Recreation Centre in the Nursery. Coach Jeff always posts the times/dates/ meeting places on his Blog. Be sure to check the blog daily.
3. **2008/2009 budget:** The proposed budget for this year is \$90,000. The increased income will assist with additional pool fees, assistant coach and administrative costs. (Please see the outlined proposed budget plan in the secretary's notebook) Susan McDonald moved to approve the 2008-2009 budget and there was 100% approval.
4. **Invoice/Billing:** Caryn Pearson, our treasure works with an accountant to generate invoices and takes care of all the billing. Parents will receive an email/invoice near the end of each month and the payment is then due the 15th of the following month. Caryn mentioned that you may either mail in the payment, give a check to either Jeff or Caryn or simply place payment in the top drawer of the file cabinet at the pool. (treasurer's file) Feel free to contact

Caryn if you have a credit card that you would like her to use for monthly payments on a consistent basis.

Fundraising: Parents were reminded that the team charges a flat fundraising fee which is part of the registration.

Home Meets: Home swim meets are our 2nd source of revenue (entry fees) and this year we will have 5 home meets. The volunteer commitment will typically be a 1 day only. All parents must help out at the meets.

5. **Financial Aid:** Kathy Lahr and the other board members are currently working on putting a financial aid program in place. There was a scholarship fund established for graduating seniors approximately 25 years ago and we are currently working on changing the status of that fund. We would like to use some of those funds to help set up a financial aid/.scholarship program for current swimmers and their families. Freda Malazdrewicz is currently working on an application which outlines the Evergreen Swim Team Scholarship program Guidelines. It is the teams philosophy that we do not want a child to give up swimming due to financial hardship.
6. **Medical:** Kathy Lahr wanted to remind parents that when filling out any of their child's medical information in the registration packet that if they have no medical problems then they need to write "None" Parents were asked to check and make any corrections/additions in their registration packet. She also stressed that if your child is asthmatic then they need to have an emergency inhaler with them at the pool.
7. **Volunteer Commitment:**
 - A. *Volunteer positions:* Kathy Lahr wanted to remind parents to please sign up to volunteer for positions that continue to be vacant. One position is the Social Coordinator. This job would entail gathering other parents to join the committee and help set up social events and activities for our swimmers. It is important for team unity to provide social opportunities for the swimmers.
 - B. *Meet Volunteers:* Our meet volunteer coordinator is Diane Belz and she works hard to place parents in volunteer positions for all our home meets. Diane explained some of the various positions needed to be filled at the home swim meets. (Timers, safety monitors, first/last call, burrito makers) Parents will know in advance what position they have been scheduled for. The set up for swim meets requires a lot of work and families! 5 families must be available to help set up the pool area/computers/chairs the night before a meet. Tear down occurs following the last swimmers and this requires a lot of assistance as well. For our first week Diane Belz has not scheduled any new swimmers parents to key positions because parents need to be with their swimmers! Diane encouraged any new parent to please ask questions, talk with some of the timers (watching how things are done) . New parents are encouraged to talk

to any “old”parents and all the board members will be at the meet and ready to answer any questions you may have.

8. **Coach Jeff:** Please see Coach Jeff's parent meeting handout in the secretary's binder.