

**EVERGREEN HURRICANES SWIM TEAM  
BOARD OF DIRECTORS MEETING MINUTES  
10 NOVEMBER 2008**

1. **CALL TO ORDER:** The meeting was called to order at 6:40p.m. by Susan McDonald. Board members present: Susan McDonald, Jeff Armstrong, Tobia Zehnder, Kathy Lahr, Caryn Pearson and Michael Honnick. Absent: Jacqueline Holland
2. **APPROVAL OF THE OCTOBER BOARD MINUTES:** Susan McDonald moved to approve the October board minutes and it was seconded by Caryn Pearson. The board of directors were all in favour.
3. **OLD BUSINESS:**
  - A. *Financial Report:* Please see the financial report provided by Caryn Pearson in the Secretary's binder. October's beginning balance : \$62,896. End of October balance: \$54,316.44. The total team expenses to date which includes coaching is \$ 44,000. Our budget was for \$11,000 but our numbers are a bit skewed secondary to our current budget was established with 55 swimmers and we currently have 88 swimmers.
  - B. *Meet Results:* Caryn Pearson discussed profits from both the September and November home swim meets. The September meet profits were approximately \$2850 and the November profits with all deductions was approximately \$1,490;
  - C. *Tee Shirts:* Caryn reported that the team paid out \$1,533.00 for the team tee-shirts and we have currently collected \$1,680 leaving the team with a profit of \$147.00. Caryn reported that we still have tee-shirts available for purchase.
4. **NEW BUSINESS:**
  - A. *Coach's Report:*
    1. *Team Size:* Coach Jeff reported that the current team size is as follows: Category 1 = 31 swimmers  
Category 2 = 27 swimmers  
Category 3 = 27 swimmers  
Total team size is 85 swimmers. We lost 1 cat. 2 swimmer but gained 1 cat. 3 swimmer.
    2. *Meets:*
      - A. November 2 home meet: 81 swimmers entered in this meet and coach Jeff was pleased with all swimmers results. He is pleased with the swimmers participating in meets.
  - B. *TOPS Meet:* It is a 3 day meet and we have approximately 60 swimmers entered.
  - C. *Buddy List:* There was discussion regarding the continued need for the buddy system. There have been some parent concerns regarding their child's buddy not being available to help or children not knowing their buddy. The Board has decided that at this time with 3 meets under our belt we will stop the formal buddy system and let parents know through an update/newsletter that it will be up to the parent to contact Kathy

Lahr who will then happily set up a buddy for their child for any given meet.

3. *Assistant Coach:* Coach Jeff has hired an assistant coach, her name is Julia and her salary will be \$1,000.00 per month. She will not be available for the tops or Falfins Meet to assist Jeff. She will begin working Monday, Tuesday, Thursday and Friday with eventually adding the Wednesday. Coach Jeff plans to evaluate Julia as an assistant for the next 6 months. Her primary focus will be with the category 1 and 2 swim groups.
4. *Dry Land:* Jeff would like to implement some dry land work/activities for the swimmers in Category 2 and 3. He is currently researching the purchase of medicine balls and jump ropes for use on the pool deck.
5. *The Lifeguard Store:* Our current balance is zero. We have received the new lane lines but unfortunately they are 16 inches too short. It was a company error in their production. Jeff is currently working to remedy this problem and work out the shipping/return options in an effort to be cost effective. A few concerns were brought up regarding the lifeguard store and the length of time for shipping. Apparently if an item that you ordered is on back-order, they tend to hold the whole order and ship once the back ordered item is in stock and available. They are aware of the problem and we hope to see improvement in this area.

B. *Revised Budget:* Susan McDonald outlined a revised and working budget for this year that will accommodate the increase in numbers of swimmers. Our current budget was approved for 55 swimmers and we have increased by an additional 30 swimmers. Please see the attached working budget in the secretary's binder.

C. *Christmas Party:* After much varied discussion regarding a Holiday social for the swim team, we have decided to set up a pool party on Sunday December 7, 2008 at the Wulf Recreation Centre. We plan to have the pool open for swimmers and siblings and will be hiring out the Community room for nibbles and biscuits! A committee is being established to organize food and a possible toy drive/donation. Due to our current numbers of swimmers, using a local restaurant for a meal becomes difficult. It is possible to research a larger facility for an end of the year banquet. This will be discussed at a later date.

D. *Equipment:* Mike Honnick briefed the board on our current swim meet/computer system which is known as a System 5. Our current system was purchased in 1996 and has never been serviced. Mike discussed various options with Colorado Time and the cost of a new and recommended System 6 versus a service on our existing computer. Currently the cost of a new System 6 timing system is approximately \$4,000 and it would cost \$400 plus \$45.00 shipping both directions to have our current system serviced. It was agreed

upon by the BOD to service our existing computer and continue to work towards the eventual purchase of the new version System 6.

5. **Confirm Next Board Meeting:** The next Board meeting will be on 8 December at 6:30 p.m. at the Wulf Recreation Centre.

6. **Adjourn:** The meeting was adjourned at 7:50p.m.