

Evergreen Hurricane Swim Team
Board of Directors Meeting
Monday, February 11, 2007, 7:30 pm

Agenda

I. **Call to Order:** Meeting called to order at 7:36 pm. Members present Susan McDonald, Michael Honnick, Susan Kramer, Elaine Gillette, Jeff Armstrong, Freda Malazdrewicz, Caryn Pearson. Others present: Diane Belz, Lisa Morrow, and Betsy Hays.

II. **Approval of January Meeting Minutes:** Motion to approve Jan. minutes by Susan M seconded by Michael minutes approved.

III. **Application to join the Chamber of Commerce:** Betsy works for Chamber of Commerce. Wants team to join as non-profit. Cost \$143 year. People who move here will get information about the swim team from the Chamber. If team gets one swimmer, it will pay for itself. Good PR and advertising for swim team. Lot of Realtors use the Chamber information to give out to people who want to move to the community. Motion to join the Chamber made by Elaine, seconded by Susan M. motion passed unanimously. Susan M. will work with Betsy to get it going.

IV. **Financial Reports:** Beginning balance for Jan. \$20,759 ending balance \$22,000+. Super bowl meet profit of \$3,265.55 Still some outstanding bills. Profit probably over \$2000. Last month mistake made in saying we might have a \$12,000 profit. We are pretty much flat, break even. Report from Freda in secretary's book. No financial hard copies from Caryn this month.

a. **Social Security issue update:** SS issue (from 2006), we misfiled and owe approx \$600. Penalties are unknown guess \$300-400. Approx owe \$1000 but it will not be resolved for a few months. Also under paid on unemployment tax about \$8.00 in 2006. Will owe penalties. Normally these can be abated but our past is not good and the accountants don't recommend trying to get it abated. We are red flagged because we have misfiled in past. We probably need to pay the approx \$8.00 plus penalties and interest. Motion to pay off the 2006 tax penalties for both SS and unemployment. Michael made the motioned Susan M seconded. Motioned passed unanimously. We need to redo Heather, Robert and JD's w2's for 2006 so everything matches. 8-12 weeks to get the info we need. As of March 1, the accountant will be handling the books for the swim team. They will do the billing and all. Treasure for the team will do deposits, checks writing, reconcile banking statements, keep ledger, and team liaison.

V. **Coach's Report:** See hand outs in secretary's book. Punch card people - do they get a week free then buy a punch card - do they get 15 for the price of 10. Answer - they will get a week free (5 consecutive days M-F) then 10 punches so it depends on how many times they come in the free week. Super bowl meet: someone from Summit county called and gave high praises of the way the meet was run.

a. **High school coaching position:** Jeff accepted the job for Conifer's HS coach and in the secretary's book is a schedule of the High school schedule. The schedule will probably change. Some conflicts with our team and HS meets in April and May (5-7 conflicts). Lisa Marrow and Kathy Lahr will be asked to cover. Jeff took the position so when he gets an asst coach, he will let the asst coach be the HS coach.

b. **Hiwan coaching position:** Conflicts there too. Might be co-head coach with Liz Hutt. Still figuring this out.

c. **Status of Conifer and Evergreen High School Swim Teams' status of contributions for the starting system:** Jeff will give the HS coaches the forms to fill out to get \$300 from each team and he will follow up with them. There will be no twice a day practices or am practices this summer. There will only be two different practices offered in the summer. We are estimating we will have 30 swimmers this summer. Practice times are tentative maybe 4-5:15

pm or 4-5:30 pm for one group and 5:15pm-7:30 pm for another group. Probably only two swim groups for the summer. All swimmers will swim together.

VI. Kiefer Warranty for the Blocks: Calls not returned by Kiefer. Kiefer does not send anyone out for general maintenance and overall checks. Worried about blocks rusting. Want to know what we can do to prevent this. We are in charge of inspecting blocks and letting Kiefer know if there is a problem. The coach will be in charge of the inspections of the blocks.

VII. Super bowl Meet

a. **Technology (Mike):** New start system worked well. Timers need to remember to use the pickle - especially on the 25s. Two pickles on the 25s!!!

b. **Volunteers and concessions (Diane):** Excellent job everyone! Everyone did their jobs well. Jeff appreciated the breakfast burritos! Good volunteers really makes the meet a success. For the March meet, our team will be in the conference room. Need the pool for the visitors.

VIII. March End of Season Meet: Don't know if it will be one session or two. Depends on how many swimmers enter. Think North Jeffco and Aces will have some swimmers. Diane needs to buy ribbons and approval from board to buy ribbons was given to Diane.

IX. Jill Roberts Scholarship Fund: Trying to find out if we can use the money for any families that are in financial need or if the money is only for the senior scholarships. Susan K will find a lawyer to help with this issue. Jill Roberts won't be done this year. Want to use up the money and dissolve this fund legally.

X. Proposal to Purchase Audio System: Didn't work well with the system we have. Jackie researched out a new PA system and proposes the Listen up portable PA system. Jackie volunteers to store it at her house. (Started system is at Michael's house Jeff will put it in his new apartment because he needs it for the HS meets too.) PA system is \$349.00. Mike adds \$100+ dollars. Table it. Not a priority now.

XI. Summer Fees: Proposal is too high. Proposal is in the secretary's book. Summer starts May 19, 2008. Jeff recommends \$250. Year round category 3 swimmers are paying \$220 for the summer swimming. Discussed various amounts to charge. Motion to charge flat fee of \$200 for cat 1, \$225 for cat 2 and \$275 cat 3. This price includes USA swimming fee. Summer season is from May 19, 2006 to August 1, 2006. No matter when you join for the summer, this is the fee - flat fee. Does not include meet fees in the flat fee. Need to buy team suit if they swim the meets. Motion made above by Susan K. Seconded by Susan M. Motion passed unanimously.

a. **Ad in summer Rec Center brochure: \$75** for rec center ad. Motion made by Susan M to put the ad in the rec center summer brochure. Seconded by Freda, motion passed unanimously.

XII. Team Spirit Events

a. **Awards banquet:** Do we want to do? Usually done in April. Charge people? Do a Qdoba bar. Charge \$20.00 per family?? Jeff is giving out 6 awards. Top swimmers are always being recognized. What about the others? Most valuable, Coaches award?? Maybe go bowling and have a party. Fat city?? Talk about in March board meeting.**

b. **Team photo:** Yes, we want one. Do on March 17th. Susan K will contact the photographer.

XIII. Fund Raising

a. **Carry over from January board meeting. Do we want to do?:** No!

XIV. Next Meeting: Monday, March 10, 2008 @ 5:30 pm

XIV. Adjournment: Meeting adjourned at 9:30 pm.