

Evergreen Hurricanes Swim Team  
Board of Directory Meeting  
Monday, November 12, 2007, 7:30 pm

Agenda

I. Call to Order

The meeting was called to order at 7:32 pm. by Susan Kramer. Present: Jeff Armstrong, Michael Honnick, Susan Kramer, Caryn Pearson, Freda Malazdrewicz, Elaine Gillette, Susan McDonald.

II. Approval of October Meeting Minutes: Minutes were moved to approve by Freda, Seconded by Michael. Minutes approved.

III. Financial Report (Caryn): Outstanding debt was reviewed for last year and progress is made in collecting. Caryn will follow up with a few more people. 2008 pool fees are \$2.50 per lane per hour and will increase to \$2.75 per lane per hour June 1, 2008. Sept. 1, 2008 pool fees go to \$3.00 per lane per hour. Jeff has credit card and wants to know how much he can spend for misc. items without approval. Jeff can use his discretion - he will try to keep it under \$100. Credit card fees - are they worth it? Over time we will evaluate and know more about how much it cost depending on use. Will keep eye on cost vs. benefit to us. What reports do we want for meetings: balance sheet, budget vs actual, and profit/loss sheet.

IV. Updates:

- a. Tax Issues: Nov. 14 answer whether or not we have to pay the \$8000 penalty or get an extension.
- b. Jill Roberts Awards: all have been paid to those who received them. Are we going to keep doing this? If not, need to know the rules of dissolving the fund. Can also be used to family in need on team.
- c. Team Social: @ Campgrounds 24 people have RSVP to date.
- d. Team Suits & Tee Shirts: see coaches report.

V. November Meet: Foothills & North Jeffco and Waves are bringing swimmers. Maybe Macs and Highland Ranch will come too. Deadline is Wednesday Nov. 14th. Michael went to Ouray to train and learn how to do the computer system for a meet. He is on top of setting the system up Sat. night. Question about computer and printer working. Freda will check into. Jeff will bring the lap top to meet. Jeff & Michael will load entries etc. Michael offered to print the programs up at his office. Don't know if printer works. Diane will check into tomorrow and find a working printer. Set up at 4:00 pm Saturday. Diane is on top of the volunteers for the meet .

- a. Logistics: Meet with Becky @ 3 pm Tuesday for walk through. Becky will set up the gymnastic area.
- b. Computer System: see above

VI. Coach's Report (Jeff): See handout in notes. Jeff would like a second coach when we have 76 kids in the water. Question: since category 2 is largest, is there any way to balance. In March, 4-5 kids may move up from category 2 to category 3. Lisa Marrow is going to work Mondays as a very part time asst coach. Maybe 30 minutes or so. Is Lisa writing down hours? Jeff or Lisa will track.

Need check to CSI for Super Bowl Meet Sanction Fee \$75.00 ASAP. Jeff wants to start a program for Swimmer of the Month. Wants to give cap and certificate as award. One girl and one boy each month will be chosen.

Motion to add line item to budget for \$250 to buy caps and certificate. Motion made by Susan K., seconded by Susan M, Motion passed. Jeff gave wish list (see handout) for items he wants from Walmart. Question, do we have a place to store the items at pool? Jeff will talk to Becky about storage. Items 1, 2, 3 are what Jeff really wants (5# weighted ball, 8# weighted balls and adjustable weighted jump rope.) Tabled for now.

Tee shirts - need to find out the procedure for ordering more t- shirts. Freda said she would find out. Where is the set up for the underwater camera? Freda thinks Robert was the last one to use it. Robert doesn't have it or knows where it is. Diane's volunteers need to go through the whole storage unit. FOLLOW UP IN DEC MEETING!

VII. Web Site (Susan K.): See handout on statistics of use. Working on getting a photo gallery up. Bottom line is web site is being used! Want info to go out in team newsletter - email info to Susan K at this point.

VIII. Advertising (Susan M): Rec center fliers out. Posters in rec center. High School Fliers. Jan. new push in advertising. Ad in rec center brochure turned out nice. Banners out need to be repositioned every 3 weeks. If we make a profit on items we sell, put it under fund raising in the budget. Is there a tax liability?

IX. Proposal for Shelves @ Storage Unit: Simone Gutberlet wants to purchase shelves and organize space. Cost about \$150 for shelves and bins. Budget in admin. Elaine made a motion to use \$150 maximum to help organize storage unit Susan M seconded, motion passed.

X. Proposal for Coach's Raise: Jeff requested a raise. Jeff doesn't see need of hourly or part time coach right now. We currently have 52 swimmers and are expecting more to sign up soon. Freda has put together a for casted budget to end of year. It was decided to table this issue until we hear from the IRS and know more about out tax liability. Added Jan. 24, 2008 per the Jan. board meeting. Coach Jeff rescinded his request for a raise two days later.

XI. Next Meeting Date: Monday, December 10, 2007 7:30 pm.

XII. Adjournment: Meeting adjourned at 10:15pm